



**Annual Meeting Tuesday 14th May 2024 – Usk Room –
County Hall
06:00pm –08:00pm**

To members of Llanbadoc Community Council,

You are hereby summoned to the **Annual Meeting** to be held on Tuesday 14th May at 06:00pm until 08:00pm.

The meeting will be held in in the Usk Room of County Hall. Members of public are invited to attend.

Jacob Richards-Powell

Clerk for Llanbadoc Community Council (clerk@llanbadoc.org)

AGENDA

- 1. Attendance**
- 2. Apologies**
- 3. Chairman’s Remarks**
- 4. Appointment of Chair/ sign acceptance**
- 5. Appointment of Vice-Chair, sign acceptance**
- 6. Approval of Minutes for meeting held on 23 April 2024**
- 7. Review & Adoption of Appropriate Standing Orders, Financial Regulations,**
- 8. Adoption of Council’s annual report**
- 9. Adoption of complaint’s procedure with the addition of the Vexatious
Complaints section**
- 10. Adoption of a policy for dealing with the press/media**
- 11. Appointment of Representatives for external bodies**
 - a. One Voice Wales Area Committee (x2)
 - b. HMPS Community Liaison
 - c. Usk Masterplan
 - d. Little Mill Village Hall Committee
 - e. Usk T.C Development Committee
 - f. Monmouthshire CC Usk Cluster group
- 12. Appointment of Councillors for Internal Committees**
 - a. Finance & Procedure,
 - (ii) (i) update signatories for Bank/Building Society mandate
 - (iii) Confirm insurance cover and inventory.
 - b. Environmental / Commons
 - c. The Diary representative
- 13. Audit 2023/2024**
- 14. Meeting dates 2024/25**