



**Ordinary Meeting Tuesday 22<sup>nd</sup>  
October 2024 – County Hall, Room P4,  
1800 – 2000**

## **MINUTES**

### **1. Attendance**

Chairperson: Colin Deakins, Janet Clarke (LL), Jenny Carpenter (GL) Jo Storey (MW), Julian Bowen-Sargent (LM) (Online)) Hannah Dando (LM) (Online)) Ann Bowyer (LL) arrived at 1806

Jacob Richards-Powell; Clerk

### **2. Apologies**

Tony Kear & Meirion Howells were unavailable for the meeting

### **3. Declarations of Interest**

Julian Bowen-Sargent declared an interest in the Berthon Road planning application Item 12.b

### **4. Chair's Remarks**

The Chair attended a 2-hour seminar last week on the topic of AI. It explored the idea of recording meetings transferring the recording into Google Transcribe and then using ChatGPT to create Minutes. It was agreed by Councillors that further discussion would need to take place and The Council would need to ensure that appropriate policy is in place for the purpose of recording meetings and / or using AI technology to produce Minutes.

### **5. County Councillor Participation**

County Councillors were unable to attend the meeting this evening

### **6. Comments from Members of the public**

No members of public were present

### **7. Approval of Minutes**

- a. September 24<sup>th</sup>, 2024, Ordinary Meeting
  - i. Minutes deferred until the November meeting after the Finance & Procedure Meeting has taken place and more rigorous Minute keeping is agreed.

- b. October 8<sup>th</sup>, 2024, Extraordinary Meeting
  - i The Minutes were accepted with two adendums (at for time of meeting start and apologies were sent by Janet Clarke)

## 8. Clerk's Report & Action Updates

- i Tree Reports have been received from Wotton Tree Consultancy and shared to Councillors for future discussion
- ii A quotation has been received for PICUS survey to be carried out in Jenny's Bushes
- iii Correspondence received from Badminton Estate regarding Twyn Y Cryn. Historic tythe maps have been found and shared. Badminton have asked for any historic information that LCC can find and share to help them find information.
- iv Repairs have been carried out to the road at Llanbadoc, Chair and Jenny have filled a pothole
- v Quotation received from Mike Richards for the Twyn Y Cryn Management Report totalling £1600, 80% of this is subsidised by Farming Connect.
- vi The Clerk has submitted planning comments to the planning department via Alice King who is out of office until October 22<sup>nd</sup>, 2024. The comments have also been sent to the generic planning email address. The Clerk has invited Craig O'Connor to attend an LCC meeting, but this is yet to be confirmed. **Clerk to write a letter to MCC Planning:** *Ask them in layman's terms the procedure of planning from MCC point of view. Refer to Service Level Agreement.*
- vii Jenny has cleared the overgrowth around a 30mph sign on Glascoed lane in response to a complaint about speeding vehicles on the lane.
- viii MCC Grounds Maintenance Contract invoice 2024/2025 received for discussion.
- ix IRPW Report has been completed and submitted to IRPW.
- x No quotations have been received for works on Llanbadoc Island car park or road, but the time of year is not the best for carrying out works.
- xi Response to resident who has path-walkers in garden

## 9. Community

- a. Comments pertaining to recent access development on land in Little Mill
  - i A stop order from MCC has been placed on a parcel of land in Little Mill. Access to the land has been excavated and built on a dangerous corner with a very poor visibility splay.
- b. Note comments of speeding vehicles throughout Glascoed from member of public
  - i A resident in Glascoed submitted a complaint to LCC about an increase in speeding traffic on Glascoed Lane and the negative impact it has on walkers and horse-riders. The comments were taken back to MCC. Particularly road works on A472 which has led to increase in lane traffic.

## 10. Finance & Procedure

- a. Authorisation of payments to be made and review payments made since last meeting

- i Proposed to pay £13.20 to the Chairperson for 2x bags of post Crete.  
Proposed by Jenny Carpenter & Seconded by Ann Bowyer.
- b. Confirm date for Finance & Procedure Meeting
  - i An F&P meeting will take place on Tuesday 29<sup>th</sup> October at 7pm (venue to be confirmed)
- c. Note submission of IRPW Return 2023-2024
  - i Noted
- d. Note external audit report comments for 2022-2023
  - i The comments have been acknowledged and further discussion will take place at the F&P meeting.

## 11. Maintenance

- a. Review Annual Grounds Contract from MCC for 2024/25 against the Invoice received.
- b. Review Quotation for further tree surveys at Jenny's Bushes
  - i Deferred for Finance Working Group meeting
- c. Agree tree work schedule following receipt of Tree Survey
  - i Deferred for discussion at Finance working group meeting and approval at November's meeting.

## 12. Planning

- a. **DM/2021/01781** – comments from residents have been acknowledged regarding car parking however we note that two spaces have been allocated within the application. Councillors acknowledge that the due planning process will take into account other stakeholders'
- b. comments and concerns. We therefore have no objections.
- c. **DM/2024/00588** – Initial comments still stand.
- d. **DM/2021/01830** - Barn conversion at Estevarney Lane (Farm) – No concerns over the development itself however the property would be opposite the existing residential (farmhouse) and as the farm is working there would be the risk of traffic operating between the two properties

Ann added that she attended an Usk Steering Group meeting. NRW will be contacted regarding the river and build up of 'islands' within the river.

**MEETING ENDED AT 20:00**

# LLANBADOC COMMUNITY COUNCIL FINANCE PAPER OCTOBER 2024

	£	Method of Payment
<b><u>Payments for authorisation</u></b>		
<u>Other expenses:</u>		
Expenses Reclaim Chair	£13.20	BACS
HSBC Bank Charges	£5.00	DD
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TOTAL	£18.20	

## **Payments made since last Meeting**

Staff costs	543.2
Knotweed treatment 250 Wotton Tree Consultancy	1320
Clerk Working From Home / Travel	153
PWLB Payment	£400.71
Little Mill Booking Payments	£50.53
HSBC Banking charge	£5.00
Defibrilator Pads for Little Mill	£174.00
Merlin Environmental	£112.32
<b>Total</b>	<b>£742.56</b>

## **Funds received**

## **Income Received**

<b>Total Income</b>	<b>£0.00</b>
<b><u>Grants for consideration</u></b> Little Mill Door Grant Phase 2	£2,000