



**Ordinary Meeting Tuesday 14th
January 2025 – Little Mill Village Hall,
Buffet Room – 1830 - 2100**

DRAFT MINUTES

1. Attendance

Colin Deakins – Chairman

Ann Bowyer, Jenny Carpenter, Jo Storey

Jacob Richards-Powell – Clerk

County Councillors: Meirion Howells, Tony Kear

2. Apologies

Hannah Dando, Janet Clarke, Julian Bowen-Sargent

3. Declarations of Interest

None

4. Chair's Remarks

Chair wished everyone a happy new year and thanked them for attending the meeting

The street identification signs for Millbrook Court in Little Mill been replaced following a report that they were heavily faded.

5. County Councillor Participation

Meirion Howells Reported:

Cae Melin Road in Little Mill has been adopted by Monmouthshire County Council

Flood mitigation works opposite Island House in Usk – Community funded pump?

A quotation for around £9000 has been circulated for the replacement of the wooden bus shelter in Monkwood which was burnt down in an arson attack in 2024. MCC does not currently have funds to replace the structure and is looking to apply to Active Travel and Welsh Government for available funding. The bus stop is still active despite there being no shelter.

Appropriate legal action is being undertaken regarding the site at Little Mill with MCC's enforcement team.

Road re-surfacing will be taking place on the A472 soon which may cause some disruption with road traffic.

Tony Kear Reported:

Marked trees in Llanbadoc – It has been identified that the trees which have been marked for tree works near and around St. Madocs Church are the responsibility of MCC. The works are due to take place in February and there may be short term road closures (estimated 15-30 minutes each time) whilst trees are felled and removed.

A local resident who expressed an interest in carrying out a litter pick at Llanbadoc Island was advised by another individual that appropriate insurance would not be in place. LCC has insurance

which would cover a litter pick providing that a risk assessment is carried out and submitted to LCC prior to the pick going ahead. **Action: Tony Kear: Take this information back to the individual.**

Tony Kear has spoken to the proprietor of The Little Jockey provisionally about further discussions about keeping the pub open. The proprietor has agreed to a 'coffee chat' to discuss further options with members of the community who wish to see the pub remain open.

Flooding at Little Mill: The first instance of flooding was identified to be coming from a blocked culvert in the corner of the pub car park, this has now been cleared by the property owner.

The second instance of flooding was found to be caused by a pipe under a roadway which is the responsibility of Network Rail. The pipe has now been unblocked and added to the annual maintenance schedule of Network Rail.

The MCC draft budget has been announced today (14.01.2024) with a Council Tax increase of 6.8%

The Chair noted that Millbrook Court (Leading to Ty Gwyn Road) in Little Mill was not salted during the frost period over Christmas. It was not clear who would have been responsible carrying out salting in the area. Tony Kear noted this comment.

6. Comments from Members of the public

No members present

7. Clerk's Report & Action Updates

- LCC Risk assessment has been updated
- Draft budget for 2025-2026 has been completed
- Investigation and findings pertaining to encroachment of Lower Common at Glascoed has been collated and is ongoing
- Clerk & Jenny attended the Monkswood defibrillator to add the new roof to the cabinet
- Clerk & Jenny met with Carl Thomas at Glascoed Hwb to discuss possible contract maintenance work going forward.
- Clerk & Jenny attended Lower Common with Carl Thomas at Glascoed Hwb to discuss potential phase one work and request a quotation.
- Replacement AED pads ordered for Little Mill defibrillator
- Commissioner's Survey circulated
- Hannah Dando & Colin Deakins submitted comments relating to LDP
- PSPO quotation requested but still outstanding
- Park Inspection Report requested but outstanding
- Phil Dye instructed to carry out PICUS surveys in Glascoed and assess trees near properties

8. Approval of Minutes

- a. November 2024 Ordinary Meeting
 - i Proposed by Ann Bowyer seconded by Jenny Carpenter as accurate

9. Community

- a. Trees marked at Llanbadoc Island – identified in County Councillor report
- b. Bus shelter ownership in Monkswood - updated in County Councillor report
- c. Note Police Commissioner Survey circulated
 - i Noted
- d. Note submission of LDP comments – noted in Action Points, Councillors thanked Hannah Dando for her hard work on the submission.

10. Finance & Procedure

- a. Approve payments for January
 - i 3x payments to Little Mill Village Hall for £24.75 approved
 - ii £80 outstanding to OVW to be covered by applying for the available bursary
- b. Agree draft budget for 2025-2026
 - i Proposed to accept budget for 2025-2026 as it is. Proposed by Colin Deakins seconded by Ann Bowyer.
- c. Agree precept for 2025-2026

Proposed not to change the precept for 2025-2026 this was seconded by Jo Storey to keep the precept at: £ 27,752.00 – this shows £1 less as an additional £1 was paid by MCC for the year 2024-2025.

- d. Note Direct debit payments
 - i No direct debits to note
- e. Review New Model Financial Regulations
 - i Finance meeting to discuss this further – Councillors advised to read new model financial regulations, compare to the current ones and note any updates to adopt prior to next meeting.
- f. Review and adopt updated risk register
 - i All updates made following last Finance Meeting. Accepted by Councillors.
- g. Discuss annual churchyard contribution
 - i Agreed that Churchyard groups within the four wards can apply to LCC using the small grant fund available if required.
- h. Comments from OVW Committee Meeting
 - i Surveys not reaching Community Council – go back to OVW and ensure the surveys are being received.

11. Maintenance

- A. Review quotations and phase one of work at Lower Common, Glascoed
 - a. Quotation received of £1050 for three days to clear the common back to the boundary, flail and mow for phase one.
 - i. Proposed by Jo Storey seconded by Colin Deakins
- B. Ditch cleaning at Glascoed
 - a. Advised by Tony Kear to contact the Flooding / Highways teams at MCC to arrange clearing of the ditch in Glascoed.

12. Planning

- a. **No planning matters**

13. Next Meeting

- a. **Tuesday 25th February 2025 – venue to be confirmed**

LLANBADOC COMMUNITY COUNCIL

FINANCE PAPER JANUARY 2025

£

<u>Payments for authorisation</u> <u>expenses:</u>			Method of Payment	
			VAT	Cost centre
LMVH Booking	£24.75	BACS		0 LCC
LMVH Booking	£24.75	BACS		0 LCC
LMVH Booking	£24.75	BACS		0 LCC
OVW Training	£80.00	BACS		0 LCC
TOTAL	£154.25			

Payments made since last Meeting

27/11/2024	704.4 PAYROLL	BACS	LCC
08/11/2024	5 HSBC	DD	LCC
22/11/2024	13.2 EXPENSE	BACS	LCC
27/11/2024	34 LMVH	BACS	LCC
27/11/2024	1039.2 MCC	BACS	LM
09/12/2024	5 HSBC	BACS	LCC
09/12/2024	384 AGRIPLAN	BACS	LCC
09/12/2024	64.75 GRANT	BACS	LCC
16/12/2024	68.38 DEFIB LID	CARD	MKSWOOD
18/12/2024	112.32 MERLIN	BACS	LCC
18/12/2024	£667.90 ZURICH	BACS	LCC
23/12/2024	£602.86 PAYROLL	BACS	LCC
07/01/2025	£14.00 LAND REG	CARD	LCC
08/01/2025	£5.80 HSBC	DD	LCC
Total Funds received	£3,720.81		
03/12/2024	£207.85 BT WAYLEAVE		
05/12/2024	£141.43 W/POWER WAYLEAVE		
24/12/2024	9251 PRECEPT		
31/12/2024	3131.25 BT WAYLEAVE GLASCOED		

Total £12,731.53